



LINCOLNSHIRE HEALTH AND WELLBEING BOARD

Open Report on behalf of Derek Ward, Director of Public Health

Report to	Lincolnshire Health and Wellbeing Board
Date:	24 March 2020
Subject:	Lincolnshire Pharmaceutical Needs Assessment

Summary:

The purpose of this report is to remind the Health and Wellbeing Board of its responsibility to produce and publish a Pharmaceutical Needs Assessment (PNA) every three years and to set out the process for developing the next PNA, due for publication by 31 March 2021.

Actions Required:

The Health and Wellbeing Board is asked to:

- note the content of this report
- approve the process for developing the next PNA due for publication by 31 March 2021.

1. Background

1.1 Statutory Responsibilities

The Health and Social Care Act 2012 places a statutory responsibility on the Health and Wellbeing Board (HWB) to prepare a Pharmaceutical Needs Assessment (PNA) for Lincolnshire. The NHS Pharmaceutical Services and Local Pharmaceutical Services Regulations 2013 sets out the legislative basis for developing and updating PNAs.

The PNA is a report of the present and future needs for pharmaceutical services. It is used to identify any gaps in current services or improvements that could be made in future pharmaceutical service provision. To prepare the report, data is gathered from pharmacy contractors, dispensing GP practices, pharmacy users and from a range of data sources. The report will include a range of maps that are produced from data collected as part of the PNA process.

The current PNA for Lincolnshire was approved by the HWB in March 2018 and can be accessed on the [Lincolnshire Research Observatory](#). The HWB is required to publish an updated PNA every three years; therefore the next assessment is due for approval and publication in March 2021.

1.2 Governance

The PNA Steering Group will oversee the development of the PNA on behalf of the HWB. It includes representation from Public Health, NHSE, Clinical Commission Groups, Healthwatch, Local Pharmaceutical Committee and the Local Medical Committee. The PNA Steering Group terms of reference have been reviewed and are provided in Appendix A.

The first meeting of the PNA Steering Group is on 24 April 2020. At this meeting the terms of reference, project plan and equality impact assessment (EIA) will be signed off. In addition, the group will finalise arrangements to gather views from community pharmacists and dispensing GP practices. Healthwatch will be supporting the process to gather initial views from patients and service users.

1.3 Process

As detailed in Appendix B, the draft PNA will be prepared between April to August 2020 and will be considered by the Steering Group at a meeting at the end of August 2020. The draft assessment and recommendations from the Steering Group will be presented to HWB members at the meeting in September 2020 to sign off the document for the 60 day mandatory consultation. The intention is to run the statutory consultation between October to December 2020.

The consultation reports will be considered by the Steering Group in January 2021 so the final PNA document can be considered and approved by the HWB at the meeting in March 2021.

1.4 Statutory Consultation

Regulation 8 of the Pharmaceutical Services Regulations specifies that the HWB must consult with the following:

- the Local Pharmaceutical Committee;
- the Local Medical Committee;
- any persons on the pharmaceutical lists and any dispensing doctors listed for its area;
- any local pharmaceutical services (LPS) chemists in its area with who NHSE has made arrangements for the provision of any local pharmaceutical services;
- Healthwatch, and any other patient, consumer or community group in its area which in the view of the HWB has an interest in the provision of pharmaceutical services in its area;
- any NHS trust or NHS foundation trust in its area;
- NHSE
- Any neighbouring HWB.

The HWB must consult with the above list at least once during the process. Those being consulted can be directed to a website address containing the draft PNA document, but if required, can request an electronic or hard copy version. The intention is to also make the draft PNA available on the council's website to enable views to be gathered from wider partners over and above the statutory consultees.

2. Conclusion

The HWB has a statutory responsibility to publish a PNA for Lincolnshire. This report provides details on the review process and timescales to enable the new PNA to be in place by 31 March 2021.

3. Joint Strategic Needs Assessment and Joint Health & Wellbeing Strategy

The Council and Clinical Commissioning Groups must have regard to the Joint Strategic Needs Assessment (JSNA) and Joint Health and Wellbeing Strategy (JHWS).

Evidence from the JSNA will be used to inform the development of the PNA.

4. Consultation

The views of key stakeholders will be gathered as part of an initial engagement process as well as part of the mandatory 60 day consultation period. The findings from these exercises will be used to inform the development of the PNA.

5. Appendices

These are listed below and attached at the back of the report	
Appendix A	PNA Steering Group Terms of Reference
Appendix B	PNA Project Plan

6. Background Papers

Document	Where can it be accessed
NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013	http://www.dh.gov.uk/health/2013/02/pharmaceutical-services-regulations/
Pharmaceutical Needs Assessment – information pack for local authority Health and Wellbeing Boards 2013	https://www.gov.uk/government/publications/pharmaceutical-needs-assessments-information-pack
Lincolnshire Pharmaceutical Needs Assessment 2018	http://www.research-lincs.org.uk/JSNA-PNA.aspx

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